

Key aspect Page 1 of 2	Detail
Arrival	<ul style="list-style-type: none"> • Before sessions studio cleaning will take place. • Dancers must arrive on time. • Please come to class wearing your dance uniform where possible – if there is not time to get changed prior to the class, the dancer will have to take part in the lesson wearing the clothes they are already in. *exceptions can be made for 3.45/4 pm lesson times. • When waiting outside the building, please queue up and stay two meters apart from others. • Dancers will only be able to bring in one bag, so please make sure all belongings fit into this one bag.
Entrance	<ul style="list-style-type: none"> • When entering or leaving into the studio, the dance teacher taking the lesson will open the door, all dancers should please avoid touching door handles, handrails etc. • All dancers will be given hand sanitiser on entrance to the building. • Only dancers are permitted into the studio's, parents will unfortunately not be allowed into or to wait inside the studio. If for any reason an adult needs to enter the building they MUST inform a staff member, be wearing a face covering, use the sanitiser and keep a safe distance from others.
Lesson	<ul style="list-style-type: none"> • Classes are fixed groups, with a maximum amount of dancers based on the studio dimensions to allow safe distancing – dancers will only be able to attend the class they have signed up for. • When students enter the studio, they will have a designated place to put their one bag (and water bottle) that is socially distanced from the other students. (This will be cleaned between each session) • Attendance register will be taken at every lesson. • All dancers must wear shoes for every lesson – (ballet/jazz shoes are appropriate for Modern lessons). • All dancers will have a 2m by 2m marked out floor area and safe distance floor markers for travelling • Pre-School classes do not have to social distance as a group. • No Dance Art Studio props can be used. We will advise what to bring in for younger classes. • Dancers will be asked to use hand sanitiser before leaving. Apart from changing footwear the dancer will leave dressed in their dance clothing. All dance clothing MUST be washed after every lesson (including hairbands) Dance shoes should also be wiped/sprayed with anti bac after each class. • Between lessons staff will be cleaning toilets, chairs, barres, and other touch points. Studios will be aired. Allocated gaps have been added to the timetable.

Staff. (page 2 of 2)	<ul style="list-style-type: none"> • All staff are COVID compliant. • Staff will remain a safe distance at all times. • Staff will follow and stay up to date with government and NHS guidelines concerning their own health and of others. They will not teach if they are showing COVID-19 symptoms or until a test has been arranged if necessary. They will offer an online or pre-recorded lesson to their classes if in the unlikely event cover cannot be found. • Staff will clean their hands between lessons. • Staff will wear PPE for first aid or to attend to a younger child. • Staff will use role play to introduce new procedures and PPE (should they need to use it) to younger children at the 1st lesson. • Staff will avoid calling out over loud music. Clapping or an instrument will be used.
Payment.	<ul style="list-style-type: none"> • It is preferable for payment for lessons to be through BACS. • Cash can be used for the purchase of uniforms - this must be the exact change in a marked envelope.
When not to attend. What to do. Track and Trace. Contingency plan.	<ul style="list-style-type: none"> • Dancers MUST NOT come to lessons if they are have any COVID-19 symptoms or have been in contact with someone who has. If you are unsure please call the office. If you have been advised to self-isolate you MUST NOT attend. • Any dancer who starts showing symptoms within 7 days of their last lesson must notify us. The group will be a yellow code but will not be required to close at this stage. • We have set up our own track and trace system on the database that will allow us to immediately inform you if your child has been in a group with someone who has tested positive for COVID-19. A text message will be sent out. • If someone in your fixed group comes back with a positive COVID-19 test the group will be unable to take place in person and an online alternative will be offered – this may be a zoom class or a pre-recorded session. The lesson will resume when safe to do so. NHS guidance will be followed. This will be a red code. • Classes cancelled due to COVID - 19 or should a further lockdown occur we will endeavour to make up these up at the end of the term, but if this is not possible classes will switch to online or pre-recorded. Due to our advance payments of all studio hire costs and staff wages we will not be in a position to reduce or refund fees.

We are striving to keep the children and teens lives as normal as possible through this, it is a small price to pay for their happiness and wellbeing. So, we will be following government guidance until the school can get back to normal. We will get through this together. You've got this! If in any doubt please call the office/mobile for advise. 01273 556313. 07709 324160.